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## Consultation on Admissions to Schools and Placing Request Policy

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In January 2020 the education and children's services policy board approved the report "Proposal to consult on Admissions to Schools and Placing Request Policy".

In accordance with the Schools (Consultation) (Scotland) Act 2010 (referred to as the "2010 Act"), we are seeking views on the proposed "Admissions to Schools and Placing Request Policy". The proposed revised policy, includes the following proposals:

1. Change to primary 1 registration dates;
2. Revise primary 1 registration allocation of catchment places;
3. Revise transfer from primary to secondary allocation of catchment secondary places; and
4. Revise allocation of placing request places.

We've set up a web page so that you can tell us what you think - [www.renfrewshire.gov.uk/haveyoursay](http://www.renfrewshire.gov.uk/haveyoursay)  
You can use the form on the web page above to submit your opinions to us online. We've also attached a paper version of the response questionnaire which you can post back to us.

**For written responses please return the questionnaire to this address:**

Director of Children's Services, Renfrewshire Council, Renfrewshire House, Cotton Street, Paisley, PA1 1LE

**The statutory consultation document is available at:**

- all educational establishments;
- online at [www.renfrewshire.gov.uk/haveyoursay](http://www.renfrewshire.gov.uk/haveyoursay)
- Children's Services, Renfrewshire House, Cotton Street, Paisley PA1 1LE; and
- all public libraries.

Or you can call and ask for a copy at 0300 300 0170.

### CONSULTATION PROCESS

Where a council brings forward proposals to relocate schools or change catchment areas there is a requirement to carry out a public consultation within the statutory framework defined by the Schools (Consultation) (Scotland) Act 2010, amended through the enactment of the Children and Young People (Scotland) Act 2014.

As part of this process consultation papers have been distributed to a wide range of stakeholders and interested parties including:

- Parents/carers/children (establishments affected by the proposals);
- All staff members;
- Trade unions and professional bodies;
- Community Councils;
- Area Partnerships;
- Groups formed under Part 2 of the Local Government in Scotland Act (2003); and
- Other users of the school premises.

The indicative timetable for the consultation is as per the table below:

Date	Action
27 January 2020	Start of public consultation period
3 February/ 5 February & 18 February 2020	Public meetings: 3 Feb - Castlehead High School (6.30pm); 5 Feb - Johnstone High School (6.30pm); 18 Feb - Trinity High School (6.30pm)
31 March 2020	End of public consultation period
4 May 2020	Information to Education Scotland
20 August 2020	Report to education policy board



# Renfrewshire Council Public Consultation – Response



## RESPONSE FORM - Admissions to Schools and Placing Request Policy

For convenience this form can be completed online at: [www.renfrewshire.gov.uk/haveyoursay](http://www.renfrewshire.gov.uk/haveyoursay)

MUST BE COMPLETED FOR VALID RESPONSE	
Name (PRINTED)	Address
	Postcode

Please confirm if you have read the **statutory consultation document\*** (full document) by ticking this box.

\*Available at establishments detailed above, at website, at Children's Services, or by phoning 0300 300 0170.

<b>YOUR INTEREST: This policy review affects admissions to schools. Please select which educational sector(s) are applicable to your response.</b>
Primary <input type="checkbox"/> Secondary <input type="checkbox"/> ASN <input type="checkbox"/>
<b>Tick one box only</b>
Renfrewshire Parent/Carer <input type="checkbox"/> School Staff <input type="checkbox"/> Employee of Renfrewshire Council <input type="checkbox"/>
Other Local Authority Parent/ Carer <input type="checkbox"/> Elected Member <input type="checkbox"/> Resident of Renfrewshire <input type="checkbox"/>
Pupil of Affected School <input type="checkbox"/> Other (please specify) <input type="checkbox"/> _____

<b>Consultation on Admissions to Schools and Placing Request Policy</b>	For <input type="checkbox"/> Against <input type="checkbox"/>
If you would like to provide any comments in support of your decision you can do so using the boxes below.	
<b>Proposal 1: Change to primary 1 registration dates</b>	
<b>Proposal 2: Revise primary 1 registration allocation of catchment places</b>	
<b>Proposal 3: Revise transfer from primary to secondary allocation of catchment secondary places</b>	
<b>Proposal 4: Revise allocation of placing request places</b>	
<b>Any other comments for/ against the proposal?</b>	

**Data Protection and Freedom of Information.**

We need your details for the purpose of collating responses to this consultation and they will be used for the purposes of the Council's public functions. The Council may check your details with other information held and may share these with other council services and Education Scotland.

Consultation responses will be made publicly available on demand. If you would prefer your comments not to be made public, please ensure you have ticked the correct box below. Please note however, that the council may still be obliged to disclose your response, on request, due to the Freedom of Information (Scotland) Act 2002 and so, is unable to guarantee confidentiality.

Further information on how the council handles your personal information can be found on:

[www.renfrewshire.gov.uk/article/2201/privacy-policy](http://www.renfrewshire.gov.uk/article/2201/privacy-policy)

Please note that responses from children will automatically have personal contact details withheld.

Please indicate whether you are happy for your comments to be made public

Yes

No

You can also print this form and send it to:

**Director of Children's Services, Renfrewshire Council, Renfrewshire House, Cotton Street, Paisley, PA1 1LE**

If you need these documents to be provided in another language or format, please call 0300 300 0170.